Monitoring and reporting

How the project will be monitored?

1.Working as a group with a project, it is important to do more than just put our project in motion and check it at end. Every group member should know the progress of project. If project need to be task, debug or adjusted, group can more effectively find solution and fix project properly. Therefore, In the development stage, We update project record in GitHub repository, when group member complete the milestone.

2.Keep regular meeting, communication. Save the record of group charting.

The knowledge, which is relevant to everyone in the group, should be told to every member in-group meeting. For instance, For the analysis stage, how does the GUI of swift link to C++. The design of group project should be conform during group meeting.

3.Checklist is important part of project schedule. Make a checklist is necessary. Everyone should be arranged individual work with our project. Style of our code should have another checklist. To make sure our code have logical structure, variables have meaningful names, comments can clearly explain code function.( McConnell’s Checklist Lecture Document)

4.Divide the project into segments. A milestone is not easy to be finished in one day. Set a lot of checkpoint into a milestone can make project easier to track, test, adjust and debug.

When reports are to be delivered?(When the report is completely finished? )

When we know the milestone of each part of our project and separate it into small part?

When the checklist to be made, and every group member arrange the work already.